



**2021 COVID-19
Camp Policies and Procedures**

Dear Parents,

As we prepare for another fantastic summer at Green Brook Country Club All Sports Camp, first and foremost in our minds is the safety and wellbeing of our campers and staff.

The information contained in these pages reflects the most up to date guidelines from the CDC and NJ State Health Department as well as discussions and consultations with officials from local, state and national organizations. We have done our best to provide you with a clear, concise and practical outline of what camp will look like this summer.

This information and attached acknowledgment of receipt of this packet, is also available on our website.

Please know that we will be in contact with all relevant agencies to keep up to date with changes that may occur during the summer camp and will share them with you.

With all necessary precautions and protocols in place we can reduce the risk of transmission, but not eliminate the risk. Please make the best decision for you and your family.

As always, feel free to contact us with any questions or concerns that you may have over the summer.

With heartfelt thoughts for a well-deserved safe, healthy and enjoyable summer for our campers!

Sincerely,

Nicky Moore, Camp Director
Green Brook Country Club

COMMUNICABLE DISEASE RESPONSE PLAN

- If your child is showing signs of illness such as running a temperature, throwing up, has diarrhea, nasal drainage and/ or coughing/sneezing, keep the child home and contact us.
- Any camper/staff with a temperature of 100.4 or above at check-in will be sent home and be unable to return for 72 hours.
- If a camper has an excessive and unusual runny nose, cough or sneeze, or shows other symptoms, the camper/staff will be asked to put on a face mask and will be isolated from others. Isolation station will be located in lower field
- The onsite EMT attending the camper/staff will wear an N95 mask or respirator, face shield or eye protection, and disposable gloves.
- A Guardian or Authorized Adult will need to pick up camper within 30 minutes after being notified.
- Campers/staff must be symptom free (without the aid of a fever reducing medication) for 72 hours before returning to camp. In some cases, a note from your child's doctor will be required for your child to return to camp.
- Basic contact tracing will be done on-campus; those who have been in close contact with the camper/staff (within 6 feet) for at least 15 minutes in the last 48 hours will be observed. Guardians of those campers/staff will be notified.
- Staff may only return to work with a negative COVID-19 test or after 72 hours fever free and 10 days after symptoms first appeared.
- If you, your spouse or other members of your family have a temperature or are sick, we respectfully request that you keep your children home.

STAFF HEALTH CHECKS

All on-site staff should expect (and agree to participate in) regular "health checks"

- Checks will include temperature checks, screening questions, self-reporting, etc.
- Honesty and transparency about movement and contacts is critically important for these checks to be productive in reducing the spread of disease.

STAFF TRAINING

All staff will be trained in all pertinent procedures for preventing disease transmission and cleaning and disinfecting properly. They will be instructed in which parts of the process are their responsibility. Counseling staff will be trained in how to introduce these new routines to their campers effectively and how to uphold standards while maintaining a positive camp environment. Counseling staff will be asked to sign an honesty pact, regarding their movements outside of camp.

PRE-CAMP HEALTH SCREENING

Parents must fill out the Pre-Camp Health Screen form.

Please record your child's temperature for 14 days prior to their first day of camp. This helps us establish a baseline when we do our own temperature checks.

Please print the form on the next page for every camper in your household. No camper will be allowed to attend camp without this form.

Temperature checks will be recorded every morning at check-in

Camper Name: _____

Session: _____

Pre-Camp Health Screening

Dear Camp families,

In an effort to minimize illness at camp we ask that you check on the health of your camper daily beginning 14 days prior to camp. The best camp sessions start with healthy campers and this begins at home. Please bring this completed form to camp on opening day.

Please indicate if your camper has any of the following symptoms prior to camp and record a temperature daily. If any temperature or symptoms are present, please have your camper evaluated by a licensed provider and contact camp for further guidance.

Symptoms (symp):

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle Pain
- Sore throat
- New loss of taste or smell
- Nausea
- Vomiting
- Diarrhea

Please initial

1. My child has not been around anyone with any of the listed symptoms or diagnosis of COVID19 in the 14 days before the start of camp. Initial _____

2. No one in our household has been sick in the 14 days prior to camp. Initial _____

3. My child has not traveled by air or traveled out of state in the 14 days prior to camp. Initial _____

4. My child has adhered to our state's guidelines regarding COVID19. Initial _____

Start date of
temperature/
symptom
screening:

Day:	14	13	12	11	10	9	8
Temp/ symp							
Day:	7	6	5	4	3	2	1
Temp/ symp							

Our signature indicates that we completed this health screening daily for 14 days prior to camp and to the best of our ability. We understand that arriving to camp healthy is vital to a healthy camp for all campers.

Parent Signature: _____ Date: _____

Camper Signature: _____ Date: _____

created by Eleanor Matthews, RN 2020

CHECK-IN / CHECK-OUT

Check-in and Check-out will be based on campers age group. You will know what color group your camper is in before camp starts.

Check-In

Check-in will be held in two places: 1) Tennis Courts: Drive into Green Brook and turn right and 2) Valet parking lot. Drive into Green Brook and continue straight.

Early Care Check-In

Campers registered for early care (8am) will be checked in at Tennis Courts.

Check in will be staggered to insure no groups interact:

- 8:30am ORANGE GROUP Tennis Court
- 8:45am GREEN GROUP Valet Parking Lot
- 9:00am RED GROUP Tennis Court
- 9:15am BLUE GROUP Valet Parking Lot

You will not exit your car. A counselor will come to the window, record campers temperature, and check him/her in. PLEASE BE ON TIME. If you **miss** your slotted time for check-in you **MUST WAIT UNTIL 10:00am** and call your camper's counselor.

If you have multiple campers in different groups you may park in the lower field and wait. If you need to set-up a different check-in time please contact us.

Check-Out

Check-out will be held in the same two places: 1) Tennis Courts: Drive into Green Brook and turn right and 2) Valet parking lot. Drive into Green Brook and continue straight.

Campers registered for 9am-2pm camp day:

Check-out will be staggered to insure no groups interact:

- 1:30pm ORANGE GROUP Tennis Court
- 1:45pm GREEN GROUP Valet Parking Lot
- 2:00pm RED GROUP Tennis Court
- 2:15pm BLUE GROUP Valet Parking Lot

You will not exit your car. A counselor will bring your camper to your car, and check him/her out. PLEASE BE ON TIME. If you miss your slotted time for check-out, there will be a 5 minute grace period. After that you will be CHARGED \$35.00.

Campers registered for 9am-4pm camp day:

Check-out will be staggered to insure no groups interact:

- 3:30pm ORANGE GROUP Tennis Court
- 3:45pm GREEN GROUP Valet Parking Lot
- 4:00pm RED GROUP Tennis Court
- 4:15pm BLUE GROUP Valet Parking Lot

You will not exit your car. A counselor will bring your camper to your car, and check him/her out. PLEASE BE ON TIME. If you miss your slotted time for check-out, there will be a 5 minute grace period. After that you will be CHARGED \$35.00.

After Care Check-Out

Campers registered for after care (4-5pm) will be checked out at the Tennis Courts.

CAMPER GROUPS

Group size will be limited to 10 kids. Friend requested will be honored as best we can.

MASKS

Counselors will wear masks at all times.

Instructors will wear a mask in situations where they cannot keep proper social distancing.

Campers WILL NOT be required to wear masks while outside.

CLEANING, HAND WASHING, & SANITIZING

We have engaged a leading health, safety and cleaning company with a long history of providing cleaning services, to align our cleaning and sanitary processes to best practices.

Hand washing will take place often and under the supervision of the counselors. The following times are mandatory for hand washing:

- Upon arriving at camp.
- Before and after snack.
- Before and after each activity/sport.
- Before and after lunch.
- After using the bathroom
- Before check-out.

All counselors will carry hand sanitizer with them, and there are over 25 hand sanitizer stations located throughout our campus. All staff and campers will be required to use them frequently

SNACKS AND LUNCH

All snacks are pre-packaged and will be handed out by a counselor.

Lunch periods will be staggered with only one age group in a lunch area at a time. Lunch will take place outside in several shaded patio areas.

Lunch will be provided by an offsite vendor: Simply Gourmet. Parents will login and order lunches weekly. Please see Simply Gourmet's Covid Guidelines on next page.

All lunches will be individually boxed with camper's name and group. Campers will use their own water bottles throughout the day, and for lunch. Counselors will re-fill as necessary throughout the day.



COVID WORKPLACE GUIDELINES

Simply Gourmet has implemented and actively enforces strict guidelines for a safe and healthy workplace for our employees and our food production.

Our Employees:

- If you have symptoms consistent with COVID19 (such as fever or a cough), have been diagnosed with COVID-19, or are undergoing a quarantine for potential exposure to COVID-19, do not report to work.
- Must use a face covering & gloves (SG will supply)
- Keep six feet of distance from co-workers whenever possible
- Please wash your hands with soap and water or alcohol based sanitizer frequently, change gloves frequently, and particularly after contact with shared public surfaces.

Our Workplace:

- Continue to follow all guidelines and directives issued by the New Jersey Department of Health (NJDOH) for maintaining a clean, safe and healthy work environment.
- Prohibit non-essential visitors from the worksite
- Limit all worksite meetings and groups to fewer than 10 people
- Require everyone to maintain 6 feet of social distancing wherever possible
- Restrict the number of individuals who can access common areas such as restrooms, break rooms, walk-in refrigerators and freezers at the same time; 1 person at a time
- Require workers and visitors to wear face coverings and gloves. If a visitor refuses for a non-medical reason, they must be denied entry.
- Require infection control practices such as regular hand washing, coughing and sneezing etiquette, and proper tissue usage;
- Limit sharing of tools, equipment, and machinery
- Require frequent sanitization of high-touch areas like restrooms, break rooms, equipment, and machinery.
- Using Clorox wipes, all work areas must be immediately wiped down after finished with task
- We will begin with a staggered work schedule
- We will scan daily with a touch-less infrared thermometer upon arrival, temp cannot be higher than 100.3
- We will require employees to follow proper protocol & guidelines when outside of workplace so to be respectful of fellow workers

POOL

Campers will be allowed to swim. If instructional swimming is allowed all guidelines will be followed.

TENNIS

Campers must have their own racquet. Campers will take racquets home daily. There will be no sharing of racquets. On the tennis court only Counselors and Instructors will touch tennis balls and hitters. Campers WILL NOT pick up tennis balls.

OTHER ACTIVITIES

Any equipment used will be wiped down and sanitized between groups. There will be no sharing of equipment. Soccer balls, yoga mats, kickballs etc. will all be cleaned between group usage. Campers will wash and/or sanitize hands before and after each activity. Each camper will receive their own Arts & Crafts supply bag. Each bag will be labeled with campers name. There will be no sharing of supplies. Campers will leave supply bags at camp

Each Arts & Crafts supply bag will include:

- 1 Pair child scissor
- 1 Glue stick
- 1 Twelve pack crayons
- 1 Eight pack washable markers
- 1 Six pack fabric markers

RAIN DAYS

In the event of rain we will use all covered areas at Green Brook, and get back outside as soon as possible!

ASSUMPTION OF RISK WAIVER

All parents will be required to sign this document. It will be available in the CampMinder parent portal.